



सत्यमेव जयते

कार्यालय मुख्य आयुक्त विकलांगजन
OFFICE OF THE CHIEF COMMISSIONER FOR PERSONS WITH DISABILITIES
विकलांगजन सशक्तिकरण विभाग / Department of Empowerment of Persons with Disabilities
सामाजिक न्याय और अधिकारिता मंत्रालय / Ministry of Social Justice and Empowerment
भारत सरकार / Government of India

No. 7-8/CCD/2017

Dated: 27th March, 2017

CORRIGENDUM

Reference is invited to this Office Advertisement of even number dated 24th March, 2017 inviting applications for filling up of various posts in this office on deputation/absorption basis.

2. The Pay Scale and the Level of the posts of Personal Assistant and the Accountant may please be read as Rs.35,400-1,12,400/- and Level 6 instead of Rs.44,900-1,42,400/- and Level 7 as mentioned earlier.
3. The inconvenience caused is highly regretted.


(Rakesh Kumar Rao)
Dy. Chief Commissioner

Sl. No.	Name of the Post and Scale of Pay	Educational qualifications & Experience.
1.	Desk Officer (Pay as Pay Matrix Rs.47,600- 1,51,100/- Level 8)	Officers under the Central Government/State Government/Union Territory, Public Sector Undertaking/Autonomous Organizations: a) holding analogous post on regular basis; OR b) with 3 years regular service in the posts in the pay scale of Rs. 5,500-9,000 (pre-revised); OR c) with 5 years regular service in the posts in the pay scale of Rs. 5,000-8,000 (pre-revised) or equivalent, and possessing the following educational qualifications. Essential: (a) Graduate from a recognized University; (b) Three years experience in legal matters; (c) Knowledge of computer application. Desirable: Degree in Law/Management and at least three years experience in disability or legal matters.
2.	Personal Assistant (Pay as Pay Matrix Rs.35,400- 1,12,400/- (Level 6)	Officers of the Central Government/State Government/ Union Territory/ Public Sector Undertakings/ Autonomous Organizations: (a) holding analogous posts on regular basis; OR (b) with 3 years regular service in the post in the pay scale of Rs. 5000-8000 (pre-revised) ; OR (c) with 5 years regular service in the posts in the pay scale of Rs. 4000-6000 (Pre-revised) or equivalent, and possessing the following educational qualifications and experience. Essential: (1) Graduate from a recognized University; and (2) Speed of 100 words per minute in English/Hindi stenography (3) Five years experience in stenography (4) Knowledge of computer application/data entry/data processing. Desirable : (1) Knowledge of both Hindi and English stenography (2) Experience of working in judicial/quasi-judicial organizations.
3.	Accountant (Pay as Pay Matrix Rs.35,400- 1,12,400/- (Level 6)	Officers of the Central Government/State Government/ Union Territory/ Public Sector Undertakings/ Autonomous Organizations: (a) holding analogous post on regular basis; OR (b) with 3 years regular service in the post in the pay scale of Rs. 5000-8000 (pre-revised) ; OR (c) with 5 years regular service in the pay scale of Rs. 4000-6000 (Pre-revised) or equivalent, and possessing the following educational qualifications and experience. Essential: (1) Graduate in Commerce from recognized University with five year experience of accounting work in Central Government/State Government/Union Territory/Public Sector Undertaking/ Autonomous Organizations OR Graduation with Cash and Accounts Course from Institute of Secretariat Training and Management (I.S.T.M.), Department of Personnel and Training (DOP&T OR Subordinate Accounts Service (S.A.S.) examination or an equivalent course. (2) Knowledge of computer applications and data processing. Desirable: Relevant experience of work in Social Sector

Note 1: Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years. The upper age limit for deputation should not exceed 56 years as on the closing date for receipt of applications.