ADVERTISEMENT NO. 14/2015
(Special Recruitment Drive for Persons With Disabilities)

Applications in prescribed format are invited from eligible candidates for vacant teaching positions for various Departments / Centres. Details of the advertisement, other terms and conditions are available in the University website www.tezu.ernet.in.

Registrar

Memo No.F.01-3/X11(E)/2556-A

Date: 08.10.2015

Copy to:
1. Pro Vice Chancellor, Tezpur University, for information.
2. All Deans, Tezpur University, for information.
3. Heads of all Departments, Tezpur University, for information and circulation in their departments.
4. Finance Officer, Tezpur University, for information.
5. Secretary to the Vice-Chancellor, Tezpur University, for kind information of the Vice Chancellor.
6. Assistant Registrar (SC/ST Cell) / Public Relations and Information Officer / Hindi Officer, Tezpur University.
7. Vigilance Officer, Tezpur University.
8. M/s Campaign Advertising Services Pvt. Ltd., 2nd Floor, Dr. Tarini Bose Commercial Complex, Maligaon Chariali, Guwahati-781011 (email: adv.campaign@yahoo.com) with a request to publish ENGLISH version of the above advertisement in one issue of (i) The Times of India, New Delhi, (ii) The Hindu, Chennai & (iii) The Assam Tribune, Guwahati, and HINDI version in the Navbharat Times using most reasonable spaces.
9. Joint Director (Advertising), Directorate of Advertising and Visual Publicity, Soochna Bhawan, Phase - V, CGO Complex, Lodhi Road, New Delhi-110003, with a request to publish the ENGLISH VERSION of the above advertisement in one issue of the (i) Employment News (English), New Delhi, and the HINDI VERSION of the above advertisement in one issue of the Rozgar Samachar at the earliest, using most reasonable space. You are also requested to submit the bills to the undersigned for necessary payment.
10. The Deputy Secretary (Publications), Association of Indian Universities, 16, Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi-110002 (Fax: 011-23233313; e-mail: publicationscell@aiuweb.org, aiusales@bol.net.in), for publication of the advertisement (English & Hindi versions) in one issue of the University News.
11. Webmaster, Tezpur University, with a request to float the advertisement and other details attached herewith in the University Website.
12. Director, Doordarshan Kendra, Guwahati, with a request to telecast as local announcement.
13. Station Director, All India Radio, Guwahati, with a request to broadcast as local announcement.
15. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002.
16. Secretary, Personnel Department, Ministry of Personnel & Training, Govt. of India, New Delhi-110001.
20. Chief Commissioner for Persons with Disabilities, Sanjay House, 6, Bhugwan Dass Road, New Delhi - 110001.
21. Registrars of all Indian Universities/IITs.
22. Assistant Director of Employment, District Employment Exchange, Sonitpur, Tezpur.
23. Tezpur University Notice Boards / Concerned files.

(Abridged advertisement for publication through newspapers)
APPLICATION NO. 14 / 2015
(Special Recruitment Drive for Persons With Disabilities)
(FOR TEACHING POSITIONS)
Last date of receipt of filled-in applications is 20.11.2015

Applications are invited from Persons With Disabilities for the following Teaching posts:

<table>
<thead>
<tr>
<th>Post</th>
<th>No. of Positions and Reservations</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>No.</td>
</tr>
<tr>
<td>Professor</td>
<td>1</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>3</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>1</td>
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<tr>
<td>TOTAL</td>
<td>5</td>
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</table>

NOTE: If the specified sub-category of PWD (i.e. VH, HH, OH) is not found for a post, then persons with disability other then as specified may also be considered.

PAY BANDS:  
Professor: Rs. 37,400-67,000/- (PB-4) plus Academic Grade Pay of Rs. 10,000/-  
Associate Professor: Rs. 37,400-67,000/- (PB-4) plus Academic Grade Pay of Rs. 9,000/-  
Assistant Professor: Rs. 15,600-39,100/- (PB-3) plus Academic Grade Pay of Rs. 6,000/-

The above pay bands carry other allowances admissible as per Government of India rules.

ABBREVIATIONS: PWD-Persons With Disability, VH-Visually Handicapped, HH-Hearing Handicapped, OH-Orthopaedically Handicapped.

Interested and eligible persons may submit their applications in the “prescribed format” available in the University website www.tezu.ernet.in. The filled in application is to be submitted to the The Registrar, Tezpur University, P.O. Napaam, Dist. Sonitpur, PIN-784028, so as to reach on or before the last date. The envelope containing the application should be superscribed as:

“Application against Advt. No. .....................
for the post of ......... (name of the post)
Department / Centre: .............................................”

The essential academic qualifications and other requirements shall be as per the UGC Regulation, 2010 Dated 30 June, 2010 {read with the UGC Regulation, 2013 (2nd Amendment) Dated 13 June, 2013}, which is available on the UGC website www.ugc.ac.in.

It is to be noted that mere fulfilment of eligibility criteria shall not entitle a person for consideration. The decision of the Screening Committee, appointed for the purpose of short-listing candidates from amongst the applications received, will be final and binding. The University reserves the right to fill up or not to fill up any of the vacancies or to increase the number of posts, as required.

Those in employment must apply through proper channel or submit “No Objection Certificate” along with the application. However, applicant may send a copy of the same as “ADVANCE COPY” to be followed by the original application through proper channel.
The Departments / Centres / Subjects for the above positions are not specified in order to provide flexibility to the applicants and with an objective of maximising the possibility of getting suitable candidates from the Persons With Disabilities.

The Departments / Centres available presently at Tezpur University for which applications may be submitted are given below. The University reserves its right to modify this list in due course of time, if required. The University also reserves its right to consider an application for a department other than the department preferred by a candidate, if otherwise found suitable. Similarly, an applicant may be called for a position lower than the position applied for.

<table>
<thead>
<tr>
<th>School</th>
<th>Departments / Centres</th>
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</thead>
<tbody>
<tr>
<td>School of Engineering</td>
<td>(1) Department of Civil Engineering</td>
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<tr>
<td></td>
<td>(2) Department of Computer Science &amp; Engineering</td>
</tr>
<tr>
<td></td>
<td>(3) Department of Electronics &amp; Communication Engineering</td>
</tr>
<tr>
<td></td>
<td>(4) Department of Energy</td>
</tr>
<tr>
<td></td>
<td>(5) Department of Food Engineering &amp; Technology</td>
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<td></td>
<td>(6) Department of Mechanical Engineering</td>
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<tr>
<td>School of Sciences</td>
<td>(7) Department of Chemical Sciences</td>
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<td></td>
<td>(8) Department of Environmental Science</td>
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<td></td>
<td>(9) Department of Mathematical Sciences</td>
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<td></td>
<td>(10) Department of Molecular Biology &amp; Biotechnology</td>
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<tr>
<td></td>
<td>(11) Department of Physics</td>
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<tr>
<td>School of Humanities and Social Sciences</td>
<td>(12) Department of Cultural Studies</td>
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<tr>
<td></td>
<td>(13) Department of English &amp; Foreign Languages / Linguistics</td>
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<td></td>
<td>(14) Department of Hindi</td>
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<td></td>
<td>(15) Department of Mass Communication &amp; Journalism</td>
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<td></td>
<td>(16) Department of Social Work</td>
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<td>(17) Department of Sociology</td>
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<td>(18) Department of Education</td>
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<td></td>
<td>(19) Centre for Assamese Studies</td>
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<tr>
<td>School of Management Sciences</td>
<td>(20) Department of Business Administration</td>
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<td></td>
<td>(21) Department of Commerce</td>
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</tbody>
</table>
# DETAILS OF MINIMUM QUALIFICATIONS AND OTHER REQUIREMENTS

1. For the faculty positions under the Department of Energy, Department of Civil Engineering, Department of Computer Science & Engineering, Department of Electronics & Communication Engineering, Department of Food Engineering & Technology and Department of Mechanical Engineering:

<table>
<thead>
<tr>
<th>Position</th>
<th>Minimum educational qualifications and other requirements</th>
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</thead>
<tbody>
<tr>
<td><strong>Professor</strong></td>
<td></td>
</tr>
<tr>
<td>1. Essential:</td>
<td>(i) A Ph.D. Degree with First Class at Bachelor’s or Master’s Degree in the appropriate branch of Engineering &amp; Technology and experience of ten years in teaching, research and / or industry, out of which at least five years at the level of Associate Professor / Reader or equivalent grade.</td>
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<tr>
<td></td>
<td>(ii) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the Appendix III of UGC Regulation, 2010 ([read with the UGC Regulation, 2013 (2nd Amendment)]).</td>
</tr>
<tr>
<td>2. In the event the candidate is from industry and the profession, the following shall constitute as essential:</td>
<td>(i) First Class Master’s Degree in the appropriate branch of Engineering &amp; Technology.</td>
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<tr>
<td></td>
<td>(ii) Significant professional work which can be recognized* as equivalent to a Ph.D. Degree in appropriate branch and industrial / professional experience of ten years, out of which at least five years at a senior level of Associate Professor / Reader.</td>
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<tr>
<td></td>
<td>Provided that the recognition for significant professional work shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</td>
</tr>
<tr>
<td>3. Without prejudice to the above, the following conditions may be considered desirable:</td>
<td>(i) Teaching, research, industrial and / or professional experience in a reputed organization;</td>
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<td></td>
<td>(ii) Published work, such as research papers, patents filed / obtained, books and / or technical reports;</td>
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<td></td>
<td>(iii) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&amp;D projects in industry;</td>
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<td></td>
<td>(iv) Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and</td>
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<td></td>
<td>(v) Capacity to undertake / lead sponsored R&amp;D, consultancy and related activities.</td>
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<tr>
<th><strong>Associate Professor</strong></th>
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<tbody>
<tr>
<td>1. Essential:</td>
<td>(i) A Ph.D. Degree with First Class at Bachelor’s or Master’s Degree in the appropriate branch of Engineering &amp; Technology and experience of eight years in teaching, research and / or industry at the level of Lecturer or equivalent grade, excluding period spent on obtaining the research degree.</td>
</tr>
<tr>
<td></td>
<td>(ii) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the Appendix III of UGC Regulation, 2010 ([read with the UGC Regulation, 2013 (2nd Amendment)]).</td>
</tr>
<tr>
<td>2. In the event the candidate is from industry and the profession, the following shall constitute as essential:</td>
<td>(i) First Class Master’s Degree in the appropriate branch of Engineering &amp; Technology.</td>
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<tr>
<td></td>
<td>(ii) Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch and industrial / professional experience of eight years in a position equivalent to the level of Lecturer,</td>
</tr>
<tr>
<td></td>
<td>Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University.</td>
</tr>
<tr>
<td>3. Without prejudice to the above, the following conditions may be considered desirable:</td>
<td>(i) Teaching, research, industrial and / or professional experience in a reputed organization;</td>
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<tr>
<td></td>
<td>(ii) Published work, such as research papers, patents filed / obtained, books and / or technical reports;</td>
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<tr>
<td></td>
<td>(iii) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&amp;D projects in industry.</td>
</tr>
<tr>
<td>Position</td>
<td>Minimum educational qualifications and other requirements</td>
</tr>
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<td>----------------------------------------------------------</td>
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</tbody>
</table>
| Assistant Professor | **1. Essential:**  
First Class Master’s Degree in the appropriate branch of Engineering & Technology.  
2. Without prejudice to the above, the following conditions may be considered **desirable:**  
(i) Teaching, research, industrial and / or professional experience in a reputed organization;  
(ii) Papers presented at Conferences and / or in refereed journals.  

**NOTE:** For the post of Assistant Professor in Food Engineering Technology, NET qualified candidates with 1st Class Masters Degree in Food Technology or related subjects may also apply. NET may be exempted as per UGC Rules. Candidates having Ph.D. will be preferred. |

2. For the faculty positions under the **Departments of Environmental Science, Department of Chemical Sciences, Department of Mathematical Sciences, Department of Molecular Biology & Biotechnology, Department of Physics, Department of Cultural Studies, Department of English & Foreign Languages, Department of Mass Communication & Journalism, Department of Sociology, Department of Social Work, Department of Commerce, Department of Hindi, Department of Education and Centre for Assamese Studies:**

<table>
<thead>
<tr>
<th>Position</th>
<th>Minimum educational qualifications and other requirements</th>
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</thead>
</table>
| Professor | 1. (i) An eminent scholar having at least 55% of marks at Master’s degree or an equivalent grade on a point based scale wherever grading system is followed with Ph.D. qualification(s) in the concerned / allied / relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and / or research / policy papers.  
(ii) A minimum of ten years of teaching experience in university / college, and / or experience in research at the University / National level institutions / industries, including experience of guiding candidates for research at doctoral level.  
(iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.  
(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the Appendix III of UGC Regulation, 2010 *(read with the UGC Regulation, 2013 (2nd Amendment)).*  
OR  
2. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials. |
| Associate Professor | 1. (i) Good academic record with a Ph.D. Degree in the concerned / allied / relevant disciplines.  
(ii) A Master’s Degree with at least 55% of marks or an equivalent grade on a point based scale wherever grading system is followed.  
(iii) A minimum of eight years of experience of teaching and / or research in an academic / research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and / or research / policy papers.  
(iv) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.  
(v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the Appendix III of UGC Regulation, 2010 *(read with the UGC Regulation, 2013 (2nd Amendment)).* |
### Position  Minimum educational qualifications and other requirements

<table>
<thead>
<tr>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td><strong>Assistant Professor</strong></td>
<td></td>
</tr>
<tr>
<td>1. (i)</td>
<td>Good academic record with at least 55% of marks or an equivalent grade on a point based scale wherever grading system is followed at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.</td>
</tr>
<tr>
<td>(ii)</td>
<td>Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET / SET.</td>
</tr>
<tr>
<td>(iii)</td>
<td>Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions.</td>
</tr>
<tr>
<td>(iv)</td>
<td>NET / SLET / SET shall also not be required for such Masters Programmes in disciplines for which NET / SLET / SET is not conducted.</td>
</tr>
</tbody>
</table>

3. For the faculty positions under the **Department of Business Administration**:  

<table>
<thead>
<tr>
<th>Position</th>
<th>Minimum educational qualifications and other requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Professor</strong></td>
<td></td>
</tr>
</tbody>
</table>
| 1. i)          | Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two year full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC; OR  
| ii)            | First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.  
| iii)           | Ph. D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.  
| iv)            | A minimum of ten years' experience of teaching / industry / research / professional out of which five years must be at the level of Reader or equivalent excluding the period spent for obtaining the research degree. OR  
| iv')           | In the event the candidate is from industry and the profession, the following shall constitute as essential:  
| 1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC. OR  
| ii)            | First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.  
| 2.            | The candidate should have professional work experience which is significant and can be recognized at national / International level as equivalent to Ph. D. and twelve years' managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Assistant Professor.  
| i)            | Without prejudice to the above, the following conditions may be considered desirable:  
| ii)           | Teaching, Teaching, research, and / or professional experience in a reputed organization;  
| iii)          | Published work, such as research papers, patents filed / obtained, books and / or technical reports;  
| iv)           | Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry;  
| v)            | Demonstrated leadership in planning and organizing academic, research, industrial and / or professional activities; and  
| v)            | Capacity to undertake / lead sponsored R&D consultancy and related activities. |
## Position Minimum educational qualifications and other requirements

### Associate Professor

1. i) Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;  
   OR  
   First Class graduate and professionally qualified Charted Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.  
ii) Ph.D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.  
iii) A minimum of eight years' experience of teaching / industry / research / professional at managerial level excluding the period spent for obtaining the research degree.  
   OR  
iv) In the event the candidate is from industry and the profession, the following requirements shall constitute as essential requirements:  
1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU / recognized by AICTE / UGC,  
   OR  
2. First Class graduate and professionally qualified Charted Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory body.  
2. A minimum of ten years experience of teaching industry / research / profession, out of which five years must be at the level of Assistant Professor or equivalent excluding the period spent for obtaining research degree. The candidate should have Professional work experience, which is significant and can be recognized at national / international level as equivalent to Ph.D. and ten years managerial experience in industry / profession of which at least five years should be at the level comparable to that of lecturer / assistant professor.  
2. Without prejudice to the above, the following conditions may be considered desirable:  
   a) Teaching, research, industrial and / or professional experience in a reputed organization;  
b) Published work, such as research papers, patents filed / obtained, books and / or technical reports; and  
c) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry.

### Assistant Professor

1. **Essential:**  
   1. First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC;  
   OR  
   2. First Class graduate and professionally qualified Charted Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.  
2. **Desirable:**  
   1. Teaching, research, industrial and / or professional experience in a reputed organization;  
   2. Papers presented at Conferences and / or published in refereed journals.
Note (1): The qualifications and other conditions prescribed in the advertisement are subject to the regulation / norms stipulated by the MHRD / UGC / AICTE, as the case may be, from time to time.

Note (2): If a class / division is not awarded at Masters level, minimum of 60% marks in aggregate shall be considered equivalent to First Class / Division. If a grade point system is adopted, the CGPA will be converted into equivalent marks as per the conversion table / formula specified by the concerned university.

Note (3): The screening of applications, and final selection shall be in accordance with the prevailing UGC and / or AICTE guidelines / rules / regulations.

Note (4): All degrees and research works must be in the area for which the post is advertised.

Note (5): (i) A relaxation of 5% of marks is provided at the Master’s level for the PWD category, for appointment as Assistant Professor.
(ii) A relaxation of 5% of marks is provided to the Ph.D. Degree holders who have passed their Master’s Degree prior to 19th September 1991.
(iii) Grade “B” in the UGC-7 point scale with letter grades, O, A, B, C, D, E & F at the Master’s level shall be regarded as equivalent to 55% of the marks wherever the grading system is followed.
(iv) The minimum requirement of 55% of marks or equivalent grade / First class, as the case may be, is not insisted upon for the post of Professor for the existing incumbents who are already in the University system. However, these marks are insisted upon for those entering this system from outside and those at the entry point of Assistant Professor.
(v) A relaxation of the minimum marks at the PG level from 55% to 50% for appointment as Assistant Professor may be provided to the candidates who have cleared the JRF examination conducted by UGC/CSIR prior to 1989, when the minimum marks required to appear for JRF examination were 50%.

Note (6): For Persons With Disability, the minimum degree of disability is 40%.

Note (7): Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken and a good innovative teaching record will be some of the important criteria for the selection of faculty members.

Note (8): Ability to carry out interdisciplinary teaching and research will be considered a plus point.

Note (9): Appointed teachers may be assigned other academic or administrative responsibilities in addition to their regular teaching and research activities.

Note (10): At present, the UGC and the University rules require the following Teaching Load: Assistant Professor up to 16 hours, Associate Professor and Professor up to 14 hours. Teacher should also be prepared to teach all the basic courses in their subjects and related areas which may not necessarily be their specializations.

Note (11): Candidates applying for the position of Associate Professor shall submit their list of publications and reprints of three major publications along with the application.

Note (12): Candidates applying for the position of Professor shall submit their list of publications and reprints of five major publications along with the application.

Note (13): All the candidates called for interview shall bring their API scores on Performance Based Appraisal System in the format developed by the respective University / college as prescribed by UGC as given in Part-C of the Application Proforma.
1. The Applicant must ensure that he/she fulfills the eligibility conditions for the post.
2. Candidates who are desirous of applying for more than one post will have to submit a separate prescribed application form for each post along with the application fee.
3. Application for each post must be placed in SEPARATE COVER with the name of the post and name of the Department clearly super-scribed on the envelope without fail. The University shall not be responsible for any misplacement, omission etc. if two or more applications are put in one cover by the candidate.
4. Candidates, already in service in India, should send their applications through proper channel. An advance copy may be sent directly, if necessary. However, in such cases the candidates called for interview will have to submit original applications duly forwarded by the competent authority of their institutions, failing which he/she shall not be allowed to appear before the selection committee.
5. A candidate, who has applied earlier informally and sent his/her bio-data/academic vita earlier to the Vice-Chancellor or any other competent authority of the University, must apply following the above procedures.
6. Applications received after the stipulated date or found incomplete in any respect or not readable easily will not be entertained and no further correspondence will be made in this regard.
7. Candidates are urged to provide as much details of their academic accomplishments as possible by attaching self certified copies of certificates, testimonials, brief write up on awards/honours/research achievements and citations index on their publications.
8. Candidates must enclose details of their professional ambitions, research they would like to carry out in next five years, minimum requirements to initiate research work in the area of their current interest. This typewritten statement should not exceed two pages.
9. Candidates should enclose photocopies of certificates as evidence of age, educational qualifications, experience etc.
10. Candidates are advised not to enclose copies of papers which have been submitted or which have not yet been published or have not been accepted for publication. These will not be entertained.
11. Maximum age limit, if any, and qualifications will be taken into account as on the closing date mentioned for receipt of applications.
12. For Persons With Disabilities, relaxations and concessions will be as per the Govt. of India norms.
13. The University reserves the right to fill or not to fill any post. The University also reserves the right to make temporary or contractual appointments against the advertised posts.
14. The University reserves the right to offer a lower position against a higher position depending on the suitability of candidate.
15. The University reserves the right to consider a candidate in absentia as per ordinance of the University.
16. The actual number of posts in a discipline may increase or decrease depending on circumstances.
17. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to an advertisement is large and it will not be convenient or possible to interview all the candidates, the University, at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience higher than the minimum prescribed in the advertisement after a screening process through a duly constituted committee.

18. It will be open to the University to consider names of suitable candidates who may not have applied. Nominations of highly qualified candidates from very well established academics will also be considered. The University reserves the right to relax minimum qualifications marginally in case of otherwise highly qualified candidates.

19. Wherever applicable, the University reserves the right to restrict the period of tenure prescribed.

20. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.

21. It may be noted that there is a scarcity of accommodation on the University campus. Therefore, the University may not be able to provide accommodation on the campus.

22. Canvassing in any form will disqualify the candidates.

23. All Certificates, Degrees and other documents must be produced in original at the time of interview. Failure to produce these may result in not interviewing the candidate.

24. Candidates should submit the application form in the prescribed format along with the necessary enclosures as mentioned above.

25. Applicants are advised to follow the prescribed format.

26. It is not possible to send individual acknowledgements. Those who want acknowledgement may send their applications by registered post with acknowledgement card / self addressed post card.

27. It is again emphasized that an application not strictly prepared as per instructions given above will be summarily rejected.

28. The University reserves the right to alter/insert any corrections/additions in the advertisement/website in the event of any typographical error before the last date prescribed for the receipt of applications.

29. The University offers appointment with a validity period of thirty (30) days. Applicant, if selected and appointed, should be ready to join within the stipulated time as given in the appointment order. However, University reserves the right to consider for extension of time for joining beyond thirty (30) days on valid reason.

30. Applicants are advised to give phone numbers and e-mail address in their own interest to facilitate prompt communication. If short-listed, all communications regarding interview, etc. will be made preferably through e-mail besides notifying on the University Website.

31. A completed application should have the following:
   a. Duly filled-in application form in original which is to be downloaded from the University website.
   b. Forwarding from the employer, if employed.
   c. One true copy of the Birth Certificate.
   d. One true copy of PWD Certificate.
e. One true copy of NET/GATE or equivalent Certificate, if required.

f. One true copy of all academic Certificates and Degrees.

g. One true copy of all certificates indicating extent and duration of professional experience.

h. One true copy of any other supporting documents.

i. Copies of reprints of publications as mentioned above.

j. A set of 3 names of referees along with their postal address, e-mail address, fax number, office and residence telephone numbers, if available.

k. Any other document or documents as specified in the above notes/instructions.

l. Any additional documents to support your candidature.

32. Completed applications with all required enclosures as stated above should be submitted to The Registrar, Tezpur University, Napaam, Tezpur – 784 028, Assam, India, within the last date prescribed.

33. NO APPLICATION FEE IS REQUIRED FROM THE PERSONS WITH DISABILITIES.

Registrar
Tezpur University

Memo No. F.01-3/XII(E)/2556-A Date: 08.10.2015